

## LEAVE ACCRUAL SCHEDULE 2021

ACCRUAL	BEGIN DATE	END DATE	LEAVE ACCRUAL, FINAL PAY CALC, LAST DAY FOR REPORTED TIME SUBMIT & APPROVAL (6:30 PM), & LAST DAY FOR PAYABLE TIME APPROVAL (7 PM) *	PAY DAY
26	12/13/20	12/26/20	<b>12/31/20</b>	01/08/21
1	12/27/20	01/09/21	01/15/21	01/22/21
2	01/10/21	01/23/21	01/29/21	02/05/21
3	01/24/21	02/06/21	02/12/21	02/19/21
4	02/07/21	02/20/21	02/26/21	03/05/21
5	02/21/21	03/06/21	03/12/21	03/19/21
6	03/07/21	03/20/21	03/26/21	04/02/21
7	03/21/21	04/03/21	04/09/21	04/16/21
8	04/04/21	04/17/21	04/23/21	04/30/21
9	04/18/21	05/01/21	05/07/21	05/14/21
10	05/02/21	05/15/21	05/21/21	05/28/21
11	05/16/21	05/29/21	06/04/21	06/11/21
12	05/30/21	<b>06/12/21</b>	06/18/21	06/25/21
13	06/13/21	06/26/21	07/02/21	07/09/21
14	06/27/21	07/10/21	07/16/21	07/23/21
15	07/11/21	07/24/21	07/30/21	08/06/21
16	07/25/21	08/07/21	08/13/21	08/20/21
17	08/08/21	08/21/21	08/27/21	09/03/21
18	08/22/21	09/04/21	09/10/21	09/17/21
19	09/05/21	09/18/21	09/24/21	10/01/21
20	09/19/21	10/02/21	10/08/21	10/15/21
21	10/03/21	10/16/21	10/22/21	10/29/21
22	10/17/21	10/30/21	11/05/21	11/12/21
23	10/31/21	11/13/21	11/19/21	<b>11/24/21</b>
24	11/14/21	11/27/21	12/03/21	12/10/21
25	11/28/21	12/11/21	12/17/21	<b>12/23/21</b>
26	12/12/21	12/25/21	<b>12/30/21</b>	01/07/22

SHARP Fiscal Year End: 06/12/21

**Bolded Date: Occurs Earlier than usual**

Department of Administration  
Office of Personnel Services  
Dates are subject to change

\*Reported Time must be Submitted  
(and Approved, if Self Service) by 6:30PM.  
Payable Time must be approved by 7PM.

10/2020